

Declaration on the Decontamination and Cleaning of Devices and Components

Dear Customer,

We thank you once again for the interest and trust you place in us.

Please take a moment to complete this declaration prior to shipping your package. It is not possible for us to process your device unless you complete the declaration. This declaration is an essential, integral part of our occupational health and safety measures. Based on the information you provide; a risk assessment will be conducted of potential hazards arising from the substances used on the device.

Please note that, for legal reasons, we are prohibited as a general rule from taking delivery of any devices that have been used in Biosafety Level 3 or 4 laboratories. In such cases, you are kindly requested to direct your queries to your local Sartorius contact for Service, indicating the biosafety level of laboratory where the devices were used.

We appreciate your understanding and support for this.

This form is completed by:

Company Institute	
Address Country	
Phone Email	
Name Position	

Description of the devices and/or components:

Product Type	
Serial Number	

Device has been used in a laboratory of biosafety level (BSL)	<input type="checkbox"/> BSL 1	<input type="checkbox"/> BSL 2	<input type="checkbox"/> Area with no BSL Classification
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Describe all hazardous substances used on the device and attach Safety Data Sheets for substances used on the device as well as substance used to decontaminate the device.

Type of Contamination	Yes?	No?	If yes, describe the substance (H number from the hazardous materials list or description of the organism), the type of cleaning decontamination used, and the procedure applied.
Biological	<input type="checkbox"/>	<input type="checkbox"/>	
Corrosive	<input type="checkbox"/>	<input type="checkbox"/>	
Toxic	<input type="checkbox"/>	<input type="checkbox"/>	
Radioactive	<input type="checkbox"/>	<input type="checkbox"/>	
Others	<input type="checkbox"/>	<input type="checkbox"/>	
The device has been decontaminated and cleaned in accordance with the statutory provisions			<input type="checkbox"/> Yes <input type="checkbox"/> No

The probability that **Internal** components are contaminated with hazardous substances is:

Low	<input type="checkbox"/>	You are not aware of any contamination. Based on this, you may send us this declaration and the device concerned after entering the information requested on Page 3 .
High	<input type="checkbox"/>	The presence of contamination remains possible. In this case, please enter the information requested on Page 4 and send us this declaration alone, without the device

You have indicated that the device and/or components are **unlikely** to be contaminated.

You are therefore requested to sign the following legally binding declaration.

I | we herewith affirm that the information we have provided in this form is correct and complete. The devices and their components have been properly decontaminated and cleaned in accordance with the statutory provisions. These devices do not present any sort of chemical, biological or radioactive risk that would pose a hazard to the health or safety of persons involved in handling them.

In the event that this Decontamination Declaration Form is submitted and upon Sartorius receiving the returned devices it is found that the devices and their components are found to be insufficiently decontaminated or cleaned, Sartorius reserves the right to refuse the shipment and return it to the customer at their cost.

Date | Signature

Please affix this form to the outside of the package and ship it to the address indicated in the return form.

You have acknowledged that the device and/or components may **potentially be contaminated**.

You are therefore not permitted to ship the device directly to us now.

Please enter the information requested below send us this completed declaration and any relevant Safety Data Sheet by e-mail.

We will assess the situation based on your information and report back to you promptly. Should it not prove possible to ensure the occupational health and safety of our personnel, we reserve the right to reject your request to ship the device(s) to us.

Type of Contamination		Recommended personal and technical protective equipment (e.g. safety goggles, protective gloves, gauntlets, respirator face mask, and extraction hood, etc.)
Biological	<input type="checkbox"/>	
Corrosive	<input type="checkbox"/>	
Toxic	<input type="checkbox"/>	
Radioactive	<input type="checkbox"/>	
Other (please describe)	<input type="checkbox"/>	
Recommended cleaning method:		